उ0प्र0 राज्य एड्स नियन्त्रण सोसाइटी

चतुर्थ तल, ए–ब्लाक, पिकप भवन, विभूति खण्ड, गोमती नगर, लखनऊ–226010
दूरभाष : 0522–2720360 फैक्स : 0522–2721135, वेबसाइट : www.upsacs.in

ई–निविदा सूचना

उ0प्र0 राज्य एड्स नियन्त्रण सोसाइटी, लखनऊ द्वारा वेबसाइट https://etender.up.nic.in के माध्यम से निम्न विवरणानुसार ई–निविदा आमंत्रित की जाती हैं :–

ई–निविदा सन्दर्भ	कार्य विवरण	निविदा डाउनलोड करने की आरम्भ तिथि	निविदा अपलोड करने की अन्तिम तिथि / समय	निविदा प्रपत्र मूल्य रू0 में
IEC/916/ 2021-22/ Printing Dated : 12/11/2020	Printing & Supply of Consumables- Registers, Referall Slips Etc.	12 / 11 / 2020	02 / 12 / 2020 04:00 PM	500 / –

उपरोक्त ई–निविदा का विस्तृत विवरण वेबसाइट https://etender.up.nic.in एवं www.upsacs.in पर उपलब्ध है। ई–निविदा प्रपत्र में परिवर्तन / संशोधन के लिए निविदादाता उक्त वेबसाइट का अवलोकन करते रहें, अलग से कोई सूचना प्रकाशित नहीं की जायेगी। निविदा प्रक्रिया / प्राप्त निविदा / निविदाएं बिना कारण बताये निरस्त किये जाने का अधिकार सोसाइटी का होगा।

परियोजना निदेशक

Uttar Pradesh State AIDS Control Society
4th Floor, 'A', Block, PICUP Bhawan, Gomti Nagar, Lucknow - 226 010
Phone: 0522 - 2720360 Fax: 0522 - 2721135
E-mail: procurement.upsacs@gmail.com Website: www.upsacs.in

File Ref No.: IEC/916/2020-21/Printing Dated: 12.11.2020

E-Tender Notice

For

Printing & Supply of CONSUMABLES-REGISTERS, SLIPS ETC.

UP State AIDS Control Society invites on-line digitally signed E-Tender, Part-I (Technical Bid), Part-II (BOQ), for printing & supply of CONSUMABLES-REGISTERS, SLIPS etc. Material as per the technical specifications & scope of work. In order to provide prompt, coordinated & efficient services firm/agency must have their Printing Press in Uttar Pradesh. Tenderers having proven experience and capability of executing such work order may download the Tender Documents from website: https://etender.up.nic.in or from UPSACS website www.upsacs.in as per the following schedule:-

Bid Documents Published Date	:	12 Nov, 2020
Bid Documents Download/Sale Start Date	:	12 Nov, 2020
Bid Submission Start Date	:	12 Nov, 2020
Bid uploading/submission End Date	:	02 Dec, 2020 up to 04.00 P.M.
Technical Bid Opening Date	:	03 Dec, 2020 at 04.00 P.M.
Opening of Financial Bids	:	To be intimated.
Address for Communication & bid opening	:	Project Director, UP State AIDS Control Society, 4th Floor, A-block, PICUP Bhawan, Vibhuti Khand Gomti Nagar, Lucknow-226010 Phone No: 0522-2720360

The on-line bid should be uploaded by the due date and time as per the above schedule. Transaction ID no. or scanned copy of DD/FDR/BG towards tender fee and EMD shall be uploaded by the due date/time of tender submission. However original copy of tender fee and EMD shall be presented by the tenderer along with original documents of the tender for its verification after opening of technical and financial bids. In the event of any deviation in hard copy vis a vis online uploaded E-Tender your bid shall be rejected. The online bids will be opened on the scheduled date and time stated above. Bidders may be present during opening of tenders, if so desire. Off-line tenders shall not be accepted and no request in this regard will be entertained whatsoever. UPSACS reserves the right to accept or reject any or all tenders in full or in part without assigning any reason whatsoever.

Project Director, UPSACS

Uttar Pradesh State AIDS Control Society

4th Floor, 'A', Block, PICUP Bhawan, Gomti Nagar, Lucknow - 226 010
Phone: 0522 - 2720360 Fax: 0522 - 2721135
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File Ref No.: IEC/916/2020-21/Printing Dated: 12.11.2020

Technical-Bid
(Part-I)

(Checklist of supporting documents)

Technical bid/Check list of File Ref: UPSACS/IEC/916/2020-21/Printing for e-tender of supply & printing of CONSUMABLES-REGISTERS, SLIPS ETC., 4th Floor, A-block, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226010.

Sl No.	Particulars	Yes (√)/ No(X)	Page No.
1.	Name & Address of the owner of the firms		
2.	E-Mail ID		
3.	Office & Printing press (in UP) Address:		
4.	Contact Person with Contact No		
5.	Website:		
6.	Latest Profile copy of the firm/agency		
7.	Attached the copy of PAN and GST Registration		
8.	Whether e-tender document duly signed and stamped on all pages is scanned and uploaded as Part-I (Technical Bid), Part-II (BOQ) separately on the procurement portal https://etender.up.nic.in		
9.	Type of the firm (Whether proprietorship/Partnership /Private Limited/Limited etc.) and submit relevant documentary evidences.		
10.	Scanned copy of tender fee (DD/Banker Cheque) of Rs. 500/- and EMD (FDR with validity of six months), as under, has been uploaded, separately, by tenderer. E.M.D.:- Rs.80,000/- (Eighty thousand only)		
11.	The agency /firm should have minimum of 3 years of experience of working on cross platforms and must have experience of similar for at least 3 semi governments, government, government undertaking, reputed institutions/clients. Completion certificate/work-contract to be submitted as proof.		
12.	Firm/Agency/organization must have minimum annual turnover of Rs. 1.20 Crore for consecutively for last three financial years (2016-17, 2017-18 & 2018-19). Whether details of last three years turnover of the firm have been stated on your letter head. Attached documentary evidence balance sheet (duly authenticated) for the same.		

13.	Self-declaration on firm letter head that the company is not black listed by any Ministry/Dept. of GOI/State Govt./Organization on attached format in technical bid.		

This is to certify that I/We before signing this job assignment have read and fully understood all the terms and conditions contained in this document and undertake myself/ourselves to strictly abide by them. I/We also declare that the decision of UP State AIDS Control society, Lucknow regarding selection of eligible firms for opening of Part-II (BOQ) shall be final and binding on me/us.

Name of Tenderer:……. Signature of the Tenderer

Designation:…… Mob. No:……..

Address:…… Seal

…… Date:……..

E-TENDER INSTRUCTIONS/TERMS & CONDITIONS

Uttar Pradesh State AIDS Control Society (UPSACS) is a registered society in the State of Uttar Pradesh for implementation of National AIDS Control Programme.

E-tenders are invited for supply of **CONSUMABLES-REGISTERS, SLIPS etc. printed materials** as per quality standards and specifications mentioned against each item as stated in **BOQ.**

General Information and other terms & Conditions:-

1. **The E-Tender Document**

   E-tender document is available on the e-tender website https://etender.up.nic.in and UPSACS website www.upsacs.in to enable the Bidders to view and download the bidding document. Interested firms are required to upload their e-Tender Documents online by the last date and time on E-Procurement portal of UP Govt. https://etender.up.nic.in.

   The bidders are expected to examine all the instructions, forms, terms and conditions, requirements and qualifications in the e-tender documents. Failure to furnish all the information required as per the bidding documents or submission of an e-tender document not responsive to the e-tender document in every respect will be at the Bidder's risk and may result in the rejection of his e-tender document.

2. **Clarifications of e-tender documents:** A prospective Bidder requiring any clarification of the e-tender documents may raise his point of clarification to UPSACS's phone no: 0522-2720360.

3. **Amendment of e-tender document:** At any time prior to the deadline for submission of e-tender, the UPSACS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the e-tender document by amendments. Such amendments shall be posted/ uploaded on the e-tender portal http://etender.up.nic.in through corrigendum and shall form an integral part of the e-Bid documents. The relevant clauses of the e-tender documents shall be treated as amended accordingly. It shall be the sole responsibility of the prospective Bidders to check the e-tender document. In case of failure to get the amendments, if any, the UPSACS shall not be responsible for any negligence on part of the Bidder. In order to allow prospective Bidders a reasonable time to take the amendments into account in preparing their e-Bids, UPSACS at its discretion, may extend the deadline for the submission of e-Bids. Such extension shall be posted/up-loaded on the e-tender portal https://etender.up.nic.in

4. **E-Tender Document Format with Signing and uploading:**

   - ✓ The Bidder shall prepare one electronic copy for the e-tender documents. Bidder or a person or persons duly authorized to bind the bidder to the Contract. All the pages/documents of the e-bid shall also be signed manually by the person authorized to sign the e-bid before converting them into PDF and uploading them as bidding documents. All documentary evidence in support of the information furnished should be uploaded by the Bidder electronically in the PDF format.
   - ✓ Bids should comprise of following sections:
     (a) Technical Bid: Part-I
     (b) BOQ-Financial Bid: Part-II
   - ✓ The above bids must be submitted separately on e-tender portal https://etender.up.nic.in

   "Prices should not be quoted in the Technical Bid (Part-I). The prices should only be Quoted in the Part-II (BOQ)"

5. **Tender Document Fee: -**
   Payment of tender document fee (non-refundable) of Rs. 500/- should be made by Account Payee DD/Banker's cheque only in favour of **"Project Director, Uttar Pradesh State AIDS Control Society, payable at Lucknow"** drawn at any schedule commercial bank / nationalized bank.

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6. **Earnest Money Deposit:-**
   - EMD (FDR with validity of six months) Rs. 80,000/- (Rupees Eighty Thousand) for e-tender is to be uploaded by the tender and thereafter FDR in original is to be submitted before opening of bid.
   - EMD must be in the form of FDR in favour of **"The Project Director, Uttar Pradesh State AIDS Control Society payable at Lucknow"** drawn at any schedule commercial bank / nationalized bank.
   - Non-payment of EMD will make the e-bid invalid. Transaction ID no. or scanned copy of DD/FDR/BG towards e-tender fee and EMD shall be uploaded by the due date/time of e tender submission. However original copy of tender fee & EMD shall be presented by the tenderer along with original documents of the e tender for its verification after opening of technical and BOQ. In the event of non-submission of tender fee & EMD in original suitable legal/other action shall be initiated and tenderer firm shall be black listed thereafter.
   - The tenderer cannot withdraw after Tendering; the EMD will be forfeited if tenderer denies entering into agreement for supply of printed material after tendering process.
   - EMD of unsuccessful bidders would be returned to them within 90 days after opening of financial bid.
   - **EMD will be returned to the awarded party on receipt of the performance security deposit.**
   - Not furnishing of required documents will liable to make e-bid invalid.

7. **Receipt and Opening of e-bid by the Purchaser:**
   Bidders are advised to submit their e-bid in "Two-Bid" system with Technical (Part-I) and Financial bid (Part-II)-BOQ, separately on e-tender website https://etender.up.nic.in. The prices should be quoted in the BOQ only. On receipt of e-tender, the technical proposal will be opened first by the Committee members in the office of UP State AIDS Control Society, Lucknow. UPSACS will open all e-bid, in the presence of bidder's authorized representatives who choose to attend e-bid opening as per stated date/time & place. The bidder's representative who are present on date shall sign a register evidencing their attendance in the event of the specified date of e-bid opening being declared a holiday for purchaser, the e-bids shall be opened at the appointed time and place on the next working day. The bidder's names and the presence and other details as the purchaser at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the qualification requirement shall be notified subsequently. After evaluation of technical e-bids, UPSACS shall notify those bidders whose e-bids were considered non-responsive to the conditions of the Contract and not meeting the Qualification Requirements indicating that they did not technically qualify. UPSACS will simultaneously notify the bidders, whose technical e-bids were considered acceptable and they have been short listed for opening of their financial e-bids.

8. **Award criteria, award of contract:**
   - The procuring entity (UPSACS) reserves the right to accept or reject any proposal, and to annual the solicitation process and reject all proposal at any time prior to award of contract, without thereby incurring any liability to the affected Organization or any obligation to inform the affected Organization or organizations of the grounds for the organization's action. The award of the Work order to the qualified Organization whose proposal after being evaluation is considered to be the most responsive to the needs of the organization and activity. It is not binding on UPSACS to accept the lowest of the biding.
   - After the opening of Technical Bid the society may desire to send officials/members for site inspection to have a look at the setup at the bidders place or at the site of bidder.
   - If in onsite inspection it is found that the documents submitted by the Bidder are not compatible with the actual situation at site or if the document supplied by the bidder is found to be fraudulent or misrepresentative the facts then it will render the Bidder ineligible for participating in the e-tender process.
   - The contract will be awarded to the responsive organization offering the lowest rates.

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- During evaluation of e-bid, committee may at its discretion, asks the Bidder for clarification of its bid. The request for clarification and response shall be in writing and no change in prices or substance of the quotation shall be sought, offered or permitted.
- The bidder whose bid has been accepted will be noticed for the award by the society prior to expiration of the bid validity period through the "Letter of Award", which will state the sum that the society will pay to the contractor in consideration of the execution, completion by the Contractor as prescribed in the contract.
  i. The bidder shall promptly check their e-mailbox registered with e-tender portal of UP Govt. For receipt of any information/clarification/correspondence in respect of their bid. The society shall not be responsible for non-receipt/failure of e-mail to the bidders.
  ii. If any of the information furnished by the bidder is found to be incorrect, the Bid/contract is liable to be rejected/ terminated and the EMD/Performance Security will be forfeited.
  iii. The prospective bidders requiring any clarifications in respect of e-tender document may obtain the same online/offline from e-bid Inviting Authority, UPSACS. Society shall not be bound to respond to the request from the prospective bidders and this shall not become the reason for claiming extension of the deadline for the submission of the bid. Conditional offers are liable for rejection.
- E-Bid from those tenderers who have not submitted their offer as per the referred E-Bid will not be considered. E-bid document fee (DD/Banker's cheque) and EMD (FDR) shall be in favour of **"Project Director, UP State AIDS Control Society payable at Lucknow"**. Scanned copy of EMD & tender fee be uploaded along with Technical Bid (Part-I), failing which the e-bid will be summarily rejected.
- It will be sole responsible of the firm/agency to abide by rules & regulations in respect of EPF/ESI/Insurance etc. Society shall not be liable in any case in this regards.

9. **Eligibility for Technical Bid:**
   - **Agency/organization must have sufficient infrastructure, technical know-how and manpower to carry out the designing, processing, printing and post press of CONSUMABLES-REGISTERS, SLIPS ETC. printing.**
   - The bidder must mention the Technical setup and its capacity in terms of designing, printing and processing along with provision of latest technology, such as computer to plate technology (CTP), and infrastructure. UPSACS may undertake onsite inspection of the agency/organization.
   - Firm/Agency/organization must have minimum annual turnover of Rs. 1.20 Crore for consecutively for last three financial years (2016-17, 2017-18, 2018-19). Whether details of last three years turnover of the firm have been stated on your letter head. Attached documentary evidence balance sheet (duly authenticated) for the same.
   - The agency /firm should have minimum of 3 years of experience of working on cross platforms and must have experience of similar for at least 3 semi governments, government, government undertaking, reputed institutions/clients. Completion certificate/purchasers contact details to be submitted as proof.
   - Self-declaration on firm letter head that the company is not black listed by any Ministry/Dept. of GOI/State Govt./Organization on attached format in technical bid.

10. **BOQ-(Financial Bid)-(Part-II):-**
    - BOQ of only those firms shall be opened whosoever is found technically qualified. This proposal contains consumables items-registers, slips etc. to be printed and evaluation of BOQ will be based on full complete package. Individual item rate will be reckoned if there is a variation in quantity of some particular items/total sum.
    - It is mandatory for bidder to offer rates for all the items, failing which BOQ shall become invalid.
11. **Late Bids:** Late Bids (i.e. bids received after the specified date and time for receipt of bids) shall not be entertained physically/manually/online.

12. Bidders are advised to visit UPSACS website www.upsacs.in UP Govt. Procurement Website https://etender.up.nic.in regularly as any changes/corrigendum/updation/date extension etc. in tender schedule or tender document will be displayed on website only.
13. Any tender that does not conform to the instructions/ terms / conditions is liable to be rejected without any reference.
14. No conditional offer in the tender will be accepted.
15. **Validity of Quoted price:** 90 days from the Bid opening date.
16. **Bid Price:**
    a) Rate is to be quoted as per specification and quantity mentioned in the tender against **each of the item mentioned in the BOQ.**
    b) Rate should be quoted inclusive of all the cost of services, manpower, cost, Transportation, loading/unloading, packing etc. Also mentioning **GST** rate & total amount thereof in BOQ.
    c) The rates quoted by the bidder shall be fixed and firm till the completion of the order for the supply of Printed Materials and shall not be subject to any adjustment or increase on any account.
    d) BOQ should be submitted as per sample format provided with this document.
17. **Award of contract**

    The purchaser will award the contract to the bidder whose bid has been determined to be substantially responsive and technically approved and who has offered the lowest evaluated quotation price in BOQ for all the items (complete package).
    - Notwithstanding the above the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
    - The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
18. **Acceptance of Tender:**
    a. Security deposit:
        - The security deposit for an amount of 8% of the contract value should be submitted within 10 working days of issue of work order date.
        - The security deposit should be in form of FDR in favour of **The Project Director, Uttar Pradesh State AIDS Control Society, payable at Lucknow.** The performance security should be valid for 60 days beyond the date of completion of all contractual obligations of the supplier.
    b. Qualified bidders shall submit within 10 days on Rs.100/- non-judicial stamp paper signed by the authorized representative of the firm/company, mentioning his/her name, age, father's/husband's name, residential address, relation with firm in token of full and unconditional acceptance of the UPSACS Work Order, failing which the Earnest Money will be forfeited.
    c. If the successful bidder does not provide the security deposit and Notarized affidavit/agreement the EMD may be forfeited.
19. UPSACS reserves the right to cancel the Work Order and forfeit the security deposit in whole or any part thereof and shall be entitled to revise the order wholly or in part by a written notice to the supplier, if:-
    a. the Supplier fails to comply with the terms of the order including specifications and other requirements;
    b. the Supplier becomes bankrupt or goes into liquidation;
    c. the Supplier fails to deliver the goods in time and/or does not replace the rejected material promptly.
    d. if the Supplier fails to provide any registration or other certificates in respect of the Goods within the time specified in the Special Conditions.
    e. if the Supplier, in the judgment of the Purchaser, has engaged in corrupt or fraudulent practices in competing or in executing the Contract. For the purpose of this clause of a Contract and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial and non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

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f. if the Supplier fails to perform any other obligation(s) under the Contract.

20. **Force Majeure Clause**
    (a) The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
    (b) For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable.
    (c) Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
    (d) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In the event of Force Majeure, the bidder shall advise UPSACS by a registered letter duly certified by local Chamber of Commerce or statutory authorities the beginning and end of the above causes of delay within seven (7) days of occurrence and cessation of such Forced Majeure conditions.
    (e) For delays arising out of Forced Majeure, the bidder shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Forced Majeure and neither UPSACS nor the bidder shall be liable to pay any extra costs.
21. In case of any overwriting/cutting in quoted rate it must be signed and stamped by the authorized signatory, failing which may lead to cancellation of the bid.
22. UPSACS reserves the right to cancel item/items or revise the quantity prior to the issue of the work order.
23. Quantity of supply may be increased up to a maximum of 25% of the total contract amount at any time during the validity of the bid with consent of qualified bidders.
24. If the Successful bidder fails to supply printed material in the specified time limit, the order issued is liable to be cancelled and Earnest Money and Security Money shall be liable to be forfeited. The Project Director, however, may accept the delay with the following penalty clause:
    a. If due to delay in supply, an alternate arrangement is made by the Society, the extra expenditure incurred, if any, by the Society shall be recovered from the bill of the supplier.
    b. Liquidated damages at the rate of ½% per week of delay subject to maximum of 10% computed on the value of supplies/works. Penalty may be waived off in case of delay from UPSACS side or on the submission of appropriate reason.
25. The supply must strictly conform to the standards specified. However, at the sole discretion of UPSACS, if GSM of supplied material is less than 1% to 5% less of specified GSM, deduction of 5% and more than 5% to 10% less of specified GSM, deduction of 15% of shall be applicable on item wise total cost. GSM deficiency of more than 10% will not be acceptable. However, in all above cases, decision regarding acceptability of material of Project Director, UPSACS will be final and binding on firm/supplier.
26. To ensure quality of printed CONSUMABLES-REGISTERS, SLIPS etc. Printed Materials items society will refer for inspection of GSM of paper to Govt. agency. Cost towards inspection of GSM by Govt. agency if any shall be borne by UPSACS. However, quality of printed materials & its contents shall be checked by respective component/authority of the Society.
27. **Delivery :**
    - UPSACS will provide Printing Schedule / Delivery Schedule item-wise along-with Work Order.
    - Purchaser has to get the proof approved by UPSACS within 10 days from issue of work order.
    - Delivery must be within 30 days after completion of approval of proof.
    - Delivery will be at the Store of UPSACS in Lucknow.
    - FOR (Freight on Road) for Door delivery will be borne by the supplier.

- Supplier has to supply entire order quantity as per printing schedule provided by UPSACS; part supply may not be accepted.

28. **Packing:** Packing instruction will be provided at the time of issuing the Work Order.
29. **Artwork:** UPSACS will provide designs/format of design/sample of design in whatever format (soft/hard) (.cdr/.psd/.jpg/.eps/.pdf/.doc) available with it. The printer shall convert it into suitable version/format and print after necessary approval from UPSACS. **New art work or Conversion cost, if any shall be borne by the bidder.**
30. Selected firm shall submit two sets of printed material after its development for checking of contents and proof reading purposes. On its verification (duly signed & stamped) firm shall retain one set of verified & cleared (ok) specimen and second set will be retained by UPSACS.
31. Two soft copies of finally verified Printed CONSUMABLES-REGISTERS, SLIPS ETC. printed materials shall be made to UPSACS in following format:-
    (a) High resolution of PDF
    (b) Low resolution of PDF
32. **Payment:**
    - Payment: 50 % payment shall be made upon submission of bills and delivery challan and balance 50% payment shall be made on its verification and acceptance of GSM inspection report from Govt. agency.
    - **The printed materials will be returned at your cost in case of substandard quality and not conforming to the provided specifications & payment will not be done.**
    - TDS will be deducted as per existing rules/law.
33. Uttar Pradesh State AIDS Control Society, reserves the rights to accept or reject any e-bid and e-tendering process and reject all e-tenders at any time prior to the award of the contract without assigning any reasons. In case of any dispute the decision of Project Director will be final and binding on both the parties.
34. Any litigation in connection with this e-tender shall be subject to the jurisdiction of Courts at Lucknow.

for

Joint Director, Procurement

CERTIFICATION OF AUTHENTICATED TENDER RELATED DOCUMENTS

It is to certify that I have submitted tender related authentic documents only from page no.....to .....which are duly signed & stamped by me. In case it is found that any incorrect/wrong information has been given by me, I shall abide by action initiated against me as per terms & conditions of the said tender.

Dated:.....

Name & Signature of Tenderer

Seal of the Firm

(On firm letter head)

Declaration

I/we hereby declare that, my organization have not been banned/de-listed/black listed from business by any PSU or any Ministry, Department of GOI/State Govt./Organization during the last three years.

(.....)

Seal & Signature of the tenderer

Validate | Print | B | Help

Tender Inviting Authority: Project Director, UP STATE AIDS CONTROL SOCIETY
Name of Work: Printing & Supply of Consumables-Registers, Refferal Slips etc.
Contract No: IEC/916/2019-20/Printing

Name of the Bidder/ Bidding Firm / Company :										

PRICE SCHEDULE

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER	TEXT	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	GST (If applicable in Percentage)	GST Amount in Rs. P	Name of Component	+	TOTAL AMOUNT including taxes Rs. P	TOTAL AMOUNT In Words
1	2	4	5	7	8	9	19	11	12	13
1	**Printing & Supply of Consumables-Registers, slips etc.**									
1.01	**Client File:** Legal size (office file) with Lamination (Gatta, specification as PSACS is using the file	2000	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.02	**Intake Proforma- Counsellor:** A4 size, set of 4 leaves single colour printing, Both side printing.	2000	Nos			0.00	TI	0.00	0.00	INR Zero Only

1.03	**Intake Proforma- Doctor:** A4 size, set of 2 leaves single colour printing, Both side printing.	2000	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.04	**Follow up Form Psychosocial:** A4 size, set of 1 leaf single colour printing, Both side printing.	40000	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.05	**Follow up Form Clinical:** A4 size,,, set of 1 leaf single colour printing, Both side printing.	40000	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.06	**Consent Form:** A4 size, 80 **GSM** Map litho paper Pad with 100 leaves single colour printing, Both side printing, one side English and one side Punjabi (500 Pad, 100 leaves each pad)	500	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.07	**Prescription Slip (Two form in 1 Page):** A4 size, 80 **GSM** Map litho paper Pad with 100 pages. Single side printing perforated. Single colour printing	2000	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.08	**Checklist for side effects of Buprenorphine:** A4 size, 80 **GSM** Map litho paper Pad with 100 pages single colour printing, Single side printing.	2000	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.09	**Client Dose Sheet (One Page for one Month):** A 4 size, 80 **GSM** Map litho paper pad with 100 pages – single side printing with gum binding. Single colour printing.	50000	Nos			0.00	TI	0.00	0.00	INR Zero Only

1.10	**OST Referral Slip (Two form in 1 Page):** A4 size, 80 **GSM** Map litho paper Pad with 100 pages. Single side printing perforated. Single colour printing.	40000	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.11	**Transfer Back Form For Short Tem Referrals:** A4 size, 80 **GSM** Map litho paper Pad with 100 pages single colour printing, Single side printing.	2000	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.12	**Transfer Out Form For Short Tem Referrals:** A4 size, 80 **GSM** Map litho paper Pad with 100 pages single colour printing, Single side printing.	2000	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.13	**Daily Dispensing Register (Designed for One Month):** Inner pages - 30'' x 17 ledger paper with 100 **GSM**, large double folding register 50 leaves with both side printing with **gatta** binding of **32 OZ**. Single colour printing.	500	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.14	**New Client Register:** Inner pages - A4 size, 80 **GSM** maplitho paper, 50 leaves register with both side printing with **gatta**binding of **32 OZ.**	50	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.15	**Client Register:** Inner pages - A4 size, 80 **GSM** maplitho paper, 50 leaves register with both side printing with **gatta**binding of **32 OZ.**	50	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only

1.16	**Follow-up Clients Register:** Inner pages - A4 size, 80 **GSM** maplitho paper, register 100 leaves Each with both side printing with **gatta** binding of **32 OZ.** Single colour printing.	50	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.17	**Counselling Register:** Inner pages - A4 size, 80 **GSM** maplitho paper, register 100 leaves Each with both side printing with **gatta** binding of **32 OZ.** Single colour printing.	500	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.18	**Group Discussion Register:** Inner pages - A4 size, 80 GSM maplitho paper, register 100 leaves Each with both side printing with gatta binding of 32 OZ. Single colour printing.	50	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.19	**Referral Register:** Inner pages - A4 size, 80 GSM maplitho paper, register 100 leaves Each with both side printing with gatta binding of 32 OZ. Single colour printing.	50	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only
1.20	**Other Services Register:** Inner pages - A4 size, 80 GSM maplitho paper, register 100 leaves Each with both side printing with gatta binding of 32 OZ. Single colour printing.	100	Nos			**0.00**	**TI**	**0.00**	**0.00**	INR Zero Only

1.21	**Daily Stock Register (one page cover 7 days format):** Inner pages - A4 size, 80 GSM maplitho paper, register 100 leaves Each with both side printing with gatta binding of 32 OZ. Single colour printing.	50	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.22	**OST Centre Stock Register (One page cover 3 days):** Inner pages - A4 size, 80 GSM maplitho paper, Register 75 leaves register with both side printing with gatta binding of 32 OZ. Single colour printing.	50	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.23	**Central Stock Register (One page cover 3 days):** Inner pages - A4 size, 80 GSM maplitho paper, Register 75 leaves register with both side printing with gatta binding of 32 OZ. Single colour printing.	50	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.24	**SACS Stock Register (one page format):** Inner pages - A4 size, 80 GSM maplitho paper, Register 75 leaves register with both side printing with gatta binding of 32 OZ. Single colour printing.	50	Nos			0.00	TI	0.00	0.00	INR Zero Only
1.25	**Patient wise record registers** 70 GSM paper, A-4 Size, GSM White, binding hardboard (DUFTI, 28 no), Printing in one color in both sides, Printed cover to be pasted on hardboard (DUFTI), Cloth 116 Leaf Both Side Printing	800	Nos			0.00	STI	0.00	0.00	INR Zero Only

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1.26	**Master Registers** 70 GSM paper, 14 x 19 inches, GSM White, binding hardboard (DUFTI- 28 no), Printing: in one color in both sides, Printed cover to be pasted on hardboard (DUFTI), Cloth spine, 116 Leaf.	400	Nos			**0.00**	**STI**	**0.00**	**0.00**	INR Zero Only
1.27	**Stock Registers** 70 GSM paper, A-4 Size, GSM White, Binding hardboard, (DUFTI, 28 no) Printing in one color in both sides, Printed cover to be pasted on hardboard (DUFTI), Cloth 116 Leaf Both Side Printing	200	Nos			**0.00**	**STI**	**0.00**	**0.00**	INR Zero Only
1.28	**Slip Book STI/RTI Referral** Slip 60 GSM paper, 8.5x5.5 inches,white GSM,bill book type, printing in one color in both side, 100 leaf per book, Printed cover page. hard cover page, paper in two parts(stitching)	3000	Nos			**0.00**	**STI**	**0.00**	**0.00**	INR Zero Only
1.29	**Counselling Register** at HCTS Screening Facility (F-ICTC & PPP-ICTC), 100 Leaf per registers (13X8.25 inches (horizontal printing) paper-100 GSM White, Binding Hardboard (DUFTI, 28 no) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI),Best quality cloth spine)	500	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only

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1.30	**Counselling Register** for General Individuals at HCTS Confirmatory Facility (SA-ICTC), 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	400	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.31	**Counselling Register** for Pregnant Women at HCTS Confirmatory, 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	350	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.32	**Lab Register** at HCTS Confirmatory Facility (SA-ICTC), 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	450	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only

1.33	**Stock Register** at HCTS Screening Facility, 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	500	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.34	**Stock Register** at HCTS Confirmatory Facility (SA-ICTC), 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	450	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.35	**Register HIV-TB Line list** at HCTS Confirmatory Facility (SA-ICTC), 100 Leaf per booklet(13X8.25 inches (landscape printing,) paper-100 GSM White, Letter pad binding	250	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.36	**HIV-TB Register** at HCTS Confirmatory Facility (SA-ICTC), 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	300	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only

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1.37	**ICTC HIV exposed Infant/Child register,** 100 Leaf per registers (14X19.1 inches (horizontal printing) paper-90 GSM White, Binding Hardboard (4mm thick DUFTI) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI), Cloth spine)	350	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.38	**HIV Positive Pregnant Women delivery register** at HCTS Confirmatory, 100 Leaf per registers (13X8.25 inches (horizontal printing) paper-100 GSM White, Binding Hardboard (DUFTI, 28 no) and thread sewing, Printing: in one colour in both sides, Cover to be pasted on hardboard (DUFTI),Best quality cloth spine)	160	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.39	**Referral Linkage Form** (in triplicate), Size-Legal 13x8 inches;Paper Quality-70 GSM; Single page printing- Three fold slip in three colour Sky Blue, Pink and Green booklet form-200 slips in 01 booklet,Letter pad printing	500	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.40	**Laboratory Report** at HCTS Screening Facility, Size-Legal 13x8 inches;Paper Quality-80 GSM; Single page verticle printing- Single colour booklet form-200 slips in 01 booklet, Letter pad binding (DUFTI, 28 no)	500	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only

1.41	**Laboratory Report** at HCTS Confirmatory Facility (SA-ICTC), Size-Legal 13x8 inches;Paper Quality-80 GSM; Single page verticle printing- Single colour booklet form-200 slips in 01 booklet, Letter pad binding (DUFTI, 28 no)	225	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.42	**RNTCP Form** for Referral for Diagnosis, Size-Legal 13x8 inches;Paper Quality-80 GSM; Single page verticle printing- Single colour booklet form-25 slips in 01 booklet, Letter pad binding	3000	Nos			**0.00**	**ICTC**	**0.00**	**0.00**	INR Zero Only
1.43	**Patient Visit register** Size: 29X 21 cm, Total pages: 200, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle Green colour)	800	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.44	**HIV Care register** Size: 29 X 41 cm, Total pages: 200 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	300	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.45	**ART enrollment register** Size: 29 X 41 cm, Total pages: 200 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	300	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only

1.46	**Early Infant Diagnosis register** Size: 29 X 41 cm Total pages: 200 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	50	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.47	**PEP register** Size: 29 X 41 cm, Total pages: 50 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	50	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.48	**Fixed Assets register** Size: 29 X 41 cm, Total pages: 50 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	50	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.49	**Drug Stock register** Size: 29 X 21 cm, Total pages: 200, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	100	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.50	**ARV Drug Dispensing register(Adult)** Size: 29 X 41 cm, Total pages: 200, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	300	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only

1.51	**ARV Drug Dispensing register (Pediatrics)** Size: 29 X 41 cm, Total pages: 200 Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	75	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.52	**OI Drug Dispensing register** Size: 29 X 21 cm, Total pages: 200, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	50	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.53	**Expired Drug register** Size: 29 X 21 cm, Total pages: 50, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	200	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.54	**CD4 tests and kits register** Size: 29 X 21 cm, Total pages: 200, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle Green colour)	200	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.55	**CD4 laboratory register** Size: 29X 21 cm, Total pages: 200, 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle Green colour)	150	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only

1.56	**ART Centre TB-HIV register** Size: 29 X 21 cm, Total pages: 200 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	50	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.57	**SACEP register** Size: 29 X 41 cm. Total pages: 200 and 6 rows/ page, Paper quality- Ledger paper, light green, 80 gsm· Binding: Hard wood binding, 4mm (Bottle green colour)	75	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.58	**Link centre ART Register** Size: 29 X 21 cm· Total pages: 200, Paper quality- Ledger paper, light green, 80 gsm, Binding: Hard wood binding, 4mm (Bottle green colour)	75	Nos			**0.00**	**CST**	**0.00**	**0.00**	INR Zero Only
1.59	**Master Record** for Blood and Component Size: 14x19.10 Inches;Paper Quality: 80 GSM;Total Leaves: 200;Printing: Single Colour in both sides;Binding: Hard Wood Binding: 4mm thick; front cover to be printed page extra	150	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
1.60	**Issue Register and Record of Component Supplied** Size: 8.5x11 Inches;Paper Quality: 90 GSM;Total Leaves: 200;Printing: Single Colour in both sides;Binding: Hard Binding: 4mm thick; front cover to be printed page extra	150	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only

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1.61	**VBD Camp Register** Size: Legal 13x8 Inches; Paper Quality: 90 GSM;Total Leaves: 100;Printing: Single Colour in both sides;Binding: Hard Binding: 4mm thick	100	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
1.62	**TTI Register** Size: 8.5x11 Inches;Paper Quality: 90 GSM;Total Leaves: 50 (Printing: Single Colour in both sides;Binding: Hard Binding: 4mm thick; front cover to be printed page extra)	150	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
1.63	**Quality Control Register** Size: 8.5x11 Inches;Paper Quality: 90 GSM;Total Leaves: 50 (Printing: Single Colour in both sides;Binding: Hard Binding: 4mm thick; front cover to be printed page extra)	100	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
1.64	**Blood Donor Record Cum Consent Form** Size: Legal 13x8 Inches;Paper Quality: 90 GSM;Printing: Single Colour in **both sides of 2 pages (Hindi & English)** Booklet form: 100 Slips in 01 Booklet; front cover to be printed page extra.	500	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only

for SK

1.65	**Cross Matching and Transfusion Adverse Reaction form** Size: Legal 13x8 Inches;Paper Quality: 90 GSM;Printing: Single Colour in both sides;Booklet form: 200 Slips in 01 Booklet; front cover to be printed page extra. **Also on rear side (back side) Dos & Don't are to be printed thereof.**	500	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
1.66	**Donor Registration Consent form** (Website Registration) Size: B5;Paper Quality: 90 GSM (Printing: Single Colour in both sides;Booklet form: 100 Slips in 01 Booklet)	100	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
1.67	**Blood Requisition form** Size: B5;Paper Quality: 90 GSM (Printing: Single Colour in both sides;Booklet form: 100 Slips in 01 Booklet)	200	Nos			**0.00**	**Blood Safety**	**0.00**	**0.00**	INR Zero Only
Total in Figures								0.00	0.00	INR Zero Only
d Rate in Words		**INR Zero Only**								